



About Kendox

Kendox develops modern, flexible and user-friendly standard software solutions for document and process management, legally compliant archiving, scanning, incoming mail processing, email compliance and digital files.

The Kendox InfoShare product family is designed for on-site installation at the customer's premises, or for use as a cloud service. The powerful, internationally applicable software solutions have been continuously developed since 2004 and meet the requirements of modern information and communication systems. The fully standardised „InfoShare Cloud Services“, which have been available since 2011, enable companies and organisations to progressively gain access to the use of Business Cloud Solutions to achieve sustainable competitive advantages.

Kendox AG's head office is in Oberriet (Switzerland). Branch offices and other sales and consulting sites can be found in Vienna (Austria), Westheim and Oberhausen (Germany) and many other locations across Germany, Austria and Switzerland. Kendox works closely with a network of highly-qualified sales and implementation partners and supports hundreds of customer installations.

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Kendox InfoShare

The Kendox InfoShare product family is designed for use in businesses seeking to optimise the way they manage digital documents, information, binders and processes. The total openness and high scalability of this complete system ensures that it can map onto small teams and working groups just as effectively as enterprise-wide applications. Users work with the application of their choice – with the Windows client, the browser-based web client, seamlessly integrated into leading applications such as ERP systems, or with a cutting-edge app for mobile devices. In all cases, the documents they work with are managed through a revision-safe, legally-compliant document archive.

Efficient Document Management

It is common for many modern businesses to distribute their information management processes across a number of locations. This often makes it impossible to gain total access to all information and for departments to collaborate effectively.

Kendox InfoShare helps you to quickly and easily provide access to documents and binders throughout your business. Your users have direct access to typical document management functions, such as checking in and out, versioning, annotations, and flexible search options. This means that documents can be efficiently stored, archived in a revision-safe format, and – most importantly – quickly and easily found again afterwards.

Integrated Process Manager

Business process management is a core concern for many businesses, regardless of their size or sector. Enterprises' processes are not just becoming faster and more efficient – they are also becoming more flexible and more transparent.

The InfoShare Process Manager lets you define workflows in advance, ensuring that recurring processes are handled consistently, making the current state of processing clear and identifying the responsible figures at any given moment. Individual processes can also be defined on an ad-hoc basis, meaning that, where necessary, the user can define a document's path to approval and release.

Revision-safe Archiving

The archiving and long-term storage of documents in line with compliance requirements is one of the key demands placed upon a document management system. All documents – no matter their origin – are stored and managed through the Kendox InfoShare Server. This is the only way to ensure that documents are stored in line with legal requirements. How the documents arrive in the system is irrelevant: equal support is given to document scanning, manual archiving of documents and emails from standard applications such as Microsoft Office and Outlook, and automatic storage of content created by specialist applications.



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