

KENDOX ACTIVEINFO

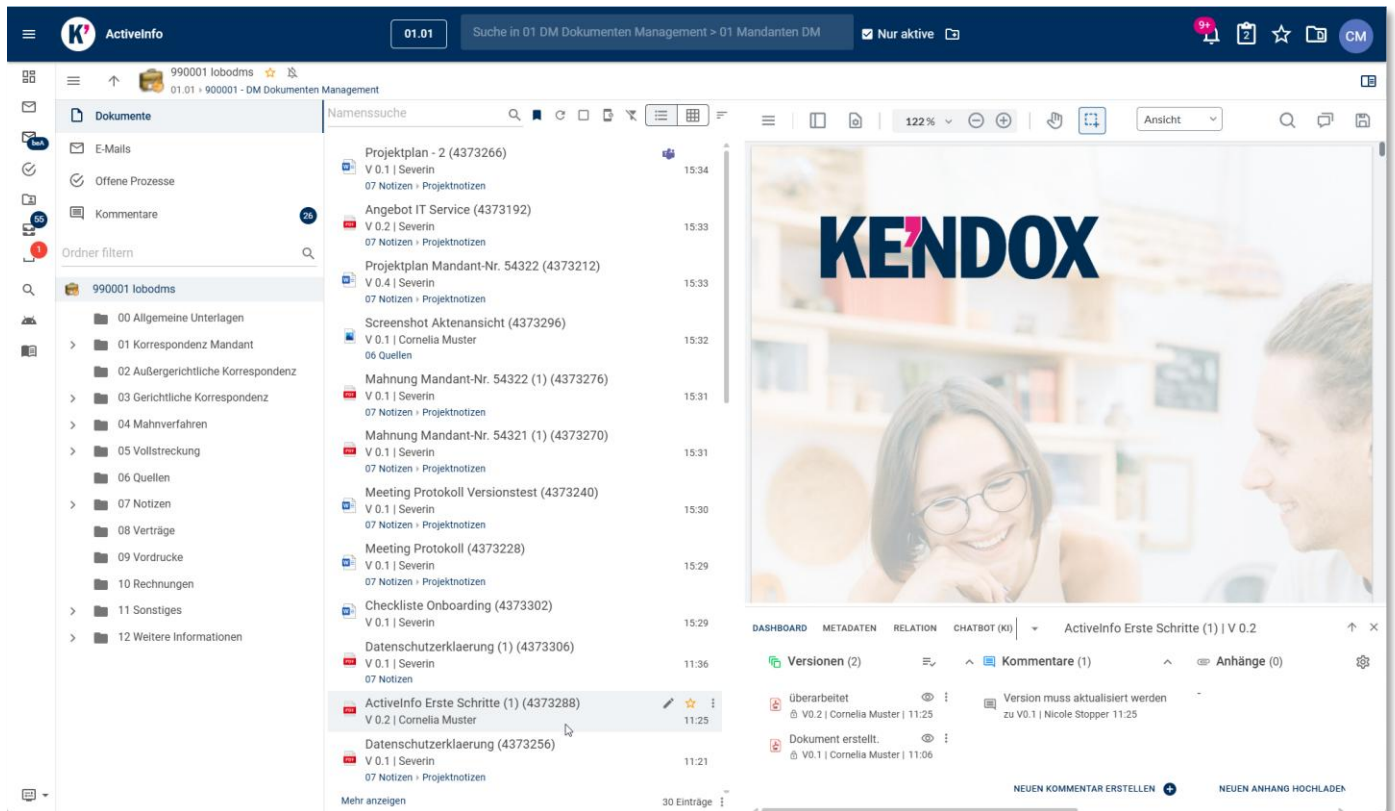
DOCUMENTS. PROCESSES. EVERYTHING UNDER CONTROL.

The Smart Work Platform for Small and Medium-Sized Businesses

OVERCOMING CHALLENGES IN SMALL AND MEDIUM-SIZED BUSINESSES

Small and medium-sized businesses waste valuable time every day searching for, filing, and managing documents. Information is scattered across email inboxes, network drives, or various tools, and unclear versions and manual documentation tasks tie up resources.

In many places, incoming invoices and project documents are still filed manually. This is not only a time-consuming process but also one prone to errors. At the same time, compliance and documentation requirements are increasing due to GoBD, HGB, and GDPR. This ties up resources and, in some cases, can even cost valuable competitive advantages.





THE WORK CENTER FOR SMALL AND MEDIUM-SIZED BUSINESSES

Kendox ActiveInfo consolidates all transaction-related information – such as quotes, contracts, incoming invoices, and correspondence – into a single central digital file. Documents, emails, reports, and notes are stored in a structured manner, can be searched quickly, and are archived in an audit-proof format. Your team continues to work in their familiar programs, more efficiently and with full transaction context.

Kendox ActiveInfo becomes the central platform for your entire company: accounting, purchasing, contracts, marketing materials, HR files, and IT documents can all be managed conveniently and consistently.

Thanks to AI-powered search, you can find content in seconds, even without file names. Intelligent summaries capture contracts and reports in an instant. Automated workflows ensure transparent approvals and reviews with less rework and more focus on what matters most.



EVERYTHING YOU NEED

Kendox ActiveInfo starts with your personal Command Center: A customizable dashboard brings together tasks, projects, and deadlines at a glance. Built-in previews for every format and pre-configured standard workflows instantly automate invoice verification or vacation requests.



SEAMLESS INTEGRATION

Kendox ActiveInfo integrates seamlessly into your IT environment. Outlook emails, Office documents, and Teams collaboration automatically end up in the appropriate case. Interfaces with SAP, Microsoft Dynamics, DATEV, and Personio synchronize data and archive documents in a structured manner.



FOCUS ON SECURITY AND COMPLIANCE

GoBD, HGB, and GDPR compliance out of the box: audit-proof archiving, comprehensive access logging, defined retention periods, and deletion policies. Role-based permissions enable cross-departmental collaboration. ISO 27001 certified with state-of-the-art encryption for maximum data protection and IT security.



HOW KENDOX ACTIVEINFO TRANSFORMS YOUR DAILY WORKFLOW

Before Kendox ActiveInfo	With ActiveInfo
Documents are difficult or impossible to find	Relevant documents are available in seconds via search
Emails are stored in personal inboxes	Emails are automatically placed in the correct process, project or customer context
Incoming invoices are filed manually	Invoices are archived automatically and in a structured manner
Unclear version of contracts and quotes	Clear versions with check-in/check-out and version history
Time-consuming compliance documentation	Seamless logging, with integrated retention and deletion policies
Cross-departmental collaboration with media breaks	Shared processes with separate permissions and standardized workflows
Long onboarding processes for new employees	Intuitive interface, productive from day one, reduces onboarding time



FURTHER INFORMATION AND CONTACT

Are you interested in a personal consultation, or would you like to experience **Kendox ActiveInfo** live in a concise web demo and tailor it to your processes? Get in touch with us – we look forward to hearing from you!

Online: <https://www.kendox.com/unternehmen/kontakt/>

Email: kontakt@kendox.com



BENEFITS

- Complete, digital case and project files containing documents, emails, tasks, and history
- AI-ready: intelligent search and summaries save valuable time
- Legally compliant and compliant with regulations, including support for GoBD, HGB, and GDPR
- Seamless integration into the Microsoft environment as well as leading ERP and line-of-business systems
- Quickly become productive thanks to an intuitive interface and minimal training requirements